

ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 19 October 2020 which was held using Zoom online technology starting at 7.15pm due to the corona virus social distancing measures

Members Taking Part:

Councillors: Cllrs K O'Donnell (Mayor) from 7.30pm, B Speers (Deputy Mayor and Meeting Chair), A Robinson, C Hart, J Lowe, N Buckley, J Molyneaux – till 7.30pm and from 8.30pm, P Walkden and Cllr K Snape joining from 8.30pm onwards.

In Attendance: Christine Bailey (Clerk).

1 Open Forum

Cllr Snape is co-ordinating with Chorley Council to try to identify ownership of the garages behind Chorley Road and KGV Playing Fields and appropriate action to respond to a resident's complaint and photos about rubbish building up. A written reply will be sent to the resident. A resident's complaint about discarded plastic bottles and other refuse left by Sunday League football teams in the Jubilee Recreation Ground was reported to Chorley Council. As a result all teams have been reminded to leave the ground clean and tidy. The Police are monitoring concerns received from a resident about Anti-Social Behaviour. Two residents contacted ATC to express their concern about application 20/01053/FULMA that has been submitted on land in Mercer Court at the back of their homes. ATC noted their concerns and asked both residents to contact Chorley Council as the Local Planning Authority directly.

2. **Apologies for Absence** – These were received from Cllrs P Wilson, J Molyneaux (who left the ATC meeting at 7.30pm) and K Snape who all took part in another meeting arranged at short notice.

3. **Minutes of the Meeting** held on Monday 21 September 2020 were proposed and seconded as a true record to be signed by the Meeting Chair on 20 October 2020.

3.1 **Matters Arising.** The Town Council noted that the CICLA Course for Clerk is due to start on 28 January 2021. A total of 55 food parcels have been issued. The Clerk will monitor Minutes of Chorley Emergency Food Working Group to assess whether ATC/LW Storehouse might assist using some of the remaining monies within the CFL Covid 19 Grant or ATC budget contribution.

4 **Declarations of Interest:** The Mayor in item 5.7; Cllr J Molyneaux in item 6.1; and Cllrs Speers and Buckley in item 7.2.

5 Items for Discussion

5.1 It was reported that no response has been received by 16 October. It was agreed to re-advertise with closing date of Friday 6 November 2020 the vacancy in Central and West Wards to appoint two additional Town Councillors by co-option. Cllr Molyneaux left the meeting at 7.30pm.

5.2 The current situation with the 'Light Adlington 2020' initiative was noted as follows:

- i. The Supplier is concerned about the suitability of up to three premises to install the tree bracket. A detailed site visit with the owner will be carried out and landlord consent is still awaited for Adlington Library. Friday 20 November is the proposed date for the lit trees to be installed and ready for use. Contributions from participating businesses are being received and outstanding payments will be requested with the signed T&Cs of supply.
- ii. Lighting of the Adlington War Memorial – The Lighting Consultant has confirmed a solar power source is not feasible. Chorley Council is to commission the works to aim to have the facility in place to light the Memorial over Christmas.
- iii. Proposed large lit tree - The NHS Property team has refused consent to light this tree in 2020 due to the need to maintain Covid-19 social distancing measures. The Town Council asked whether the electricity contractor at the War Memorial could ascertain where the external supply from the Library is located and whether it is fit for future use.

5.3 The proposed content of the Update Newsletter was discussed to include the Adlington Carnival's Christmas initiatives and two supplementary posters for Remembrance and Light Adlington, the latter to be printed for display in local shops and public buildings as well as via social media. People will be asked to help family or neighbours see a copy where possible. The Town Council thanked Cllr Speers for putting together a full update on current issues and activities. Cllr Speers will circulate the content for proofing.

5.4 The feedback from the second 14 October 2020 Remembrance Event planning meeting was discussed and the concerns of the Local Resilience Forum. Given the continuing rise in virus transmission rates, the Tier 3 status and that the local councils needed to set an example to minimise contact. It was agreed that a pre-recorded small scale Remembrance Event with the help of St Paul's Church would be considered, that no formal proceedings would take place at the War Memorial at conventional times, that households would be asked to pay their respects by making/displaying their own poppies and to follow a door step Act of Remembrance which ATC would promote. It was agreed the Mayor and Fr Arnold would propose the arrangements, the change to proposals would be circulated, and essential participation would be invited for the pre-recording.

5.5 Following consultation with the SE neighbourhood councils, it was agreed that the lower of the two quotes received would be accepted for the four additional names to be added to the War Memorial designed as two simple rectangular plaques positioned in the stone rise to either side of the main name plaque and below the two existing additional name plaques for WW1 and WW2 respectively. These names need to be included in the Roll of Honour for the Remembrance Service.

5.6 It was agreed to hold a Finance Working Group Meeting on Wednesday 4 November at 7.30pm to be chaired by the Mayor.

- 5.7 ATC considered the concerns of a resident and the Mayor who have experienced more frequent and intensive flooding of their homes in Crawford Avenue on three occasions in the last 5 years and twice in the last 3 months. Residents have worked together to introduce their own Flood Attenuation Scheme to manage the water locally. It is the land owned by Chorley Council which is the key to addressing this problem. The planting of trees might be a longer term solution. It was agreed that the Town Council would contact Chorley Council to ask that the matter be seriously considered and that it be proposed as a topic for the next virtual Chorley Liaison Meeting proposed for Wednesday 18 November 2020.
- 5.8 The Mayor's photograph of a possible speed deterrent was discussed for outside the Library on Railway Road. The Mayor offered to make all the arrangements for a similar approach to be followed from spring 2021.
- 5.9 Chorley Council's proposals for Public Spaces Protection Orders online consultation were noted.
- 5.10 The NW Heart Safe Zones awareness raising information for the public on the use of AEDs was considered. The message is for the public not to be afraid, to act as the NWS gives advice on the nearest AED and how to use it. It was agreed that ATC would use the Update Newsletter, noticeboards and social media to get the message out to promote the poster and QR code.
- 5.11 Blackrod Town Council's request for any spare large poppies that ATC does not require was considered, but due to previous year's damage, ATC only has enough for a reduced scale display of its own this year along Railway Road.
- 5.12 The Mayor agreed to consider planning application 20/01002/FUL and 20/00994/LBC: Construction of an outdoor seating area at Retreat Restaurant, 19 Church Street, PR7 4EX based on the proposed site plan, elevations and the planning statement. It was noted that the proposals had already been implemented, that the outdoor dining booths looked in keeping with the Listed Building and the Town Council had no objection.

6 Planning

- 6.1 Cllr Molyneux re-joined and Cllr Snape joined the meeting during this item.
The Town Council considered application:
20/01053/FULMAJ: Erection of seven buildings comprising light industrial business units on land to rear of 24/26 Westhoughton Road, Adlington. The attraction of local employment is an important consideration to maintain Adlington as a place to live and work. This site was considered an inappropriate location due to: the site being long and narrow to the rear of the back gardens of residential properties and with access proposed from Rawlinson Lane close to the railway bridge, and at that point being entirely residential use. The railway line restricts the width of the site. Concerns were about access and safety; the size, number and type of vehicles that light industrial use would generate; over development of the site with inadequate parking provision; the ability to control the type of activities within the units; problems of pollution from noise, dust and possibly from smells. It was noted that some nearby residents had expressed their concerns to Chorley and the Town Councils which under the circumstances the Town Council agreed to endorse.
- 6.2 **It was resolved to leave these applications for neighbours' comments:**
20/01049/FULHH: Conversion of existing conservatory to front of property into porch, addition of tiled roof and rendering of walls at 3, Granville Street, PR6 9PY.
20/01009/FULHH: Single storey front extension to accommodate garage and porch at 7, Highfield Close, PR6 9RL.
20/01000/CLPUD: Application for a certificate of lawfulness for a proposed single storey side extension at 12, Castle Drive, PR7 4EA

7 Finance

- 7.1 It was resolved to approve the statement of accounts and the budget review for September 2020 noting that there is no accrued interest for the month on the Higher Interest Account as a Bank Statement has not been issued.
- 7.2 The payment of the following accounts:

Clerk	Administration and financial management, October 2020	£399.56
Clerk	Mileage: 26 miles @ 0.45ppm in September 2020	£11.70
Clerk	Reimburse petty cash: Noticeboard magnets, envelopes, £1.50 sender postage unstamped item & £25 Poppy Appeal (no cheques allowed) Cheque 01578 cancelled & retained	£32.54
EE	ATC Clerk's mobile Invoice at 16 October 2020, with VAT	£9.70
Cllr Bev Speers	Zoom online telephone conference month 5 subscription	£14.39
Cllr Nina Buckley	Go Daddy web SSL Certificate 20/21	£71.99
LW Storehouse - Invoice 3	Reimburse cost of 12 food parcels in SE Chorley area –	£315.00
CPRE	Annual membership	£36.00
Town Centre Trees Ltd	First stage payment	£1275.00

8 Items for Information

- 8.1 Cllr Snape said that the reduction in the train service stopping at Adlington Station had been raised by Northern with LCC in mid- 2020. Cllr Snape has asked LCC to alert ATC to any future timetable changes when proposed. ATC was disappointed to have not been consulted at an earlier stage.
- 8.2 Minutes of Chorley Emergency Food Working Group meeting, Monday, 5 October 2020 were noted
- 8.3 The proposed Chorley online Liaison meeting, Wednesday 18 November 2020 at 6.30pm was noted. The Mayor represents ATC. It was agreed that the flooding problems in lower Adlington would be proposed for inclusion on the Agenda.
The meeting closed at 8.50pm.

