

ADLINGTON TOWN COUNCIL

Minutes of the meeting held on Monday 21 June 2021 held at Adlington and District Community Centre, Railway Road at 7.15pm and compliant with coronavirus social distancing measures

Present:

Councillors: Cllrs K O'Donnell (Town Mayor), B Speers (Deputy Mayor), C. Hart, J Lowe, J Molyneaux, A Robinson, N Buckley, P Walkden, S Clewlow and K Snape

In Attendance: Christine Bailey (Clerk).

1. **Open Forum:** There were no issues to discuss.
2. **Apologies for Absence:** Cllr P Wilson gave his apologies to the meeting.
3. **Minutes of the Meeting of Monday 17 May 2021:** The draft Minutes were proposed and seconded for approval and were signed by the Town Mayor.
- 3.1 **Matters Arising:** None
4. **Declarations of Interest:** Cllrs O'Donnell, Speers and Lowe in item 7.9 and Cllr Molyneaux in items 6.1 and 6.2
5. **Items for Discussion**
 - 5.1 It was agreed to postpone the Civic Service to Sunday 12 September 2021 to allow the arrangements to be made hopefully without restriction on attendance and to allow the 2020 and 2021 Citizens Award winners to be invited. Once the availability of the Church, the Social Club and the Band will be confirmed, invitations will be issued.
 - 5.2 The Town Council said it was extremely concerned by the proposal to remove Adlington out of the Chorley constituency into a proposed newly created West Pennine Moors constituency to comprise Haslingden and Rawtenstall. Adlington has no links with these parts of East Lancashire. There are no direct roads or public transport links. It is not a common travel to work area for local residents. The demographics and the health economy of the two localities are different. The Boundary Commission normally places weight on community ties but seems to have shown complete disregard for such links in favour of adhering to their aim to ensure that constituencies are within the tolerance levels in terms of population numbers. Historically Adlington has always formed part of the Chorley constituency. The Town Council agreed that there does not seem any reason for change. It is understood that Chorley Council is considering population numbers. This was agreed as the basis of the Town Council's response which Cllr Wilson has offered to compile.
 - 5.3. It was agreed that current circumstances are not conducive to obtaining volunteer driver interest in the proposed Adlington Car Sharing Scheme. It was agreed that text and a design template for a printed flyer will be prepared for circulation once social distancing restrictions are lifted. The offer of an on-line teleconference for interested volunteer drivers might be a useful addition to attract interest. This will be suggested to Dial-a-Ride.
 - 5.4 It was agreed that the infrastructure to support additional new house building has to be provided. Housing mix should include new homes for social rent. Chorley Council needs to be able to partner with more than one social housing provider to try to ensure that both the resources and capacity are available when required. A draft response for the Preston and Chorley Councils' Housing Need and Demand Study will be circulated for agreement and issue.
 - 5.5 The response from The Secretary of State for Transport and Lancashire County Council as the Highway and Transport authority were noted. It was agreed that the Town Council should regularly contact both organisations to maintain the issue's profile and to try to secure an improved stopping train service in Adlington. The solution requires more of the trains currently in service to stop at local stations like Adlington and Blackrod and Lostock in Bolton.
6. **Planning**
 - 6.1 The Town Council considered the following applications and commented as below:

21/00607/FUL: Demolition of existing buildings and erection of a sports changing facility building with associated disabled parking space and works at King Georges Field Play Area, Chorley Road, Adlington. The Town Council welcomes this proposal for which the community has waited a long time for this important local facility to be upgraded to improve its quality and capacity for team sports and informal recreational activities.

21/00601/FUL: Provision of 9 car parking spaces for nos. 119 to 135 Chorley Road and erection of galvanised mild steel railings at King Georges Field Play Area, Chorley Road, Adlington. As above, The Town Council welcomes this proposal as part of the upgrade of this important local sports and recreational facility.

21/00522/FUL: Construction of a loose fill rock ramp fish pass at a low-head weir on the River Douglas | Construction of a Rock-Ramp Fish Pass Huyton Road Adlington. This was noted

21/00438/FUL: Change of use of first floor of building from commercial to residential (one bedroom apartment). Ground floor to remain commercial at Nigel Round Entertainments, 119 Railway Road, Adlington, PR6 9QX It was noted that the proposed residential unit will have no off-street parking, but it is located close to a bus stop/route.

6.2 This application was noted and left for neighbours' comments:

21/00578/FULHH: Enlargement of existing dormer to front elevation, conversion of integral garage to habitable accommodation including addition of a front bay window at 17, Lancaster Close, Adlington, PR6 9RA

7. Finance

- 7.1 The statement of accounts and budget review for May 2021 were approved and were signed by the Town Mayor
- 7.2 The Town Council agreed to transfer £10,000 from the Business Instant Access Reserve Account to the Current Account
- 7.3 The Independent Internal Audit, page 3 of the Part 3 Annual Governance and Accountability Return (AGAR) 2020/21 year-end accounts has been completed and signed by APL Accountants Ltd. APL Accountants Ltd has confirmed by email dated 21 June 2021 that having looked at the Town Council's financial management procedures no recommendations for improvement are required.
- 7.4 The value of the Asset Register at 17 August 2020 of £27,233 has been included in Section 2 of the Accounting Statement. From a visual inspection the 15 February 2021 meeting confirmed that all assets were in good repair.
- 7.5 The Community Infrastructure Levy (CIL) 2020/21 year-end report for issue to Chorley Council and for display on ATC's website confirms that the Town Council is holding £2,577.35 in reserve towards the upgrading of the King George V Playing Fields once Chorley Council is ready to proceed.
- 7.6 The Annual Governance Statement 2020/21 (Section 1 AGAR) Part 3 was approved and was signed by the Town Mayor.
- 7.7 The Accounting Statement 2020/21 (Section 2 AGAR) was discussed. Total income in the year was £27,462. This includes the one-off Community Foundation for Lancashire Grant for £5k secured for food parcel support for families experiencing hardship as a result of the economic impact of corona virus and the £1,780 in business contributions towards the costs of the small lit Christmas tree 2020 initiative. Actual expenditure relating to the 2020/21 financial year totalled £18,985. The Section 2 Statement was approved and was signed by the Town Mayor.
- 7.8 The Town Council has to complete Part 3 of the AGAR as its income exceeded £25k in the 2020/21 financial year. It will forward Section 3 External Auditor's Report and Certificate 2020/21 as required for completion by the External Auditor PKC Littlejohn LLP. As required, the Town Council to publish the un-audited financial information for six weeks from Monday 28 June to Sunday 8 August 2021 and to publish any subsequent Public Notice requirements issued by PKC Littlejohn LLP by 30 September 2021.
- 7.9 Payment of the following accounts was agreed:

Clerk	Administration and financial management, June 2021	£415.32
Clerk	Mileage: 20 miles @ 0.45ppm in April 2021	£9.00
HMRC	Q1 PAYE 2021/22 financial year on Clerk's salary	£55.00
Reimburse petty cash	Payment of the ICO Annual data protection fee due by 21 June 2021	£40.00
EE	ATC Clerk's mobile Invoice at 16 June 2021	£9.80
Cllr Bev Speers	Zoom online telephone conference monthly subscription, with	£14.39
Cllr Kevin O'Donnell	The Town Mayor's Annual Allowance	£750.00
Cllr Jeanette Lowe	Reimburse plants costs	£88.97
Adlington Cricket Club	Community Grant Award 2021- primary schools cup event	£250.00
Adlington In Bloom	Community Grant Award 2021- Plant & maintain 3 planters	£200.00
Adlington Scout Group	Community Grant Award 2021- External flag pole & fitting	£400.00
Freestyle Urban Soccer CIC	Community Grant Award 2021 – Eight youth sessions	£880.00
Friends of Adlington Library	Community Grant Award 2021 – Christmas Film nights	£312.00
Photocast Products Ltd	Community Grant Award 2020: Two cast bronze plaques for Adlington War Memorial with fittings and VAT	£879.84

8 There were no items for Information.

The meeting closed at 8.35pm.