

Adlington Town Council

Minutes of the Meeting held on Monday 18 March 2024

in Adlington Library, Railway Road, Adlington commencing at 7.15pm

Present:

Councillors: Cllrs N Buckley (Town Mayor), Cllr K Snape (Deputy Mayor), A Robinson, A Rothwell, A Cross, B Speers, J Lowe, J Molyneaux, K O'Donnell, L Rennison, P Walkden, S Clewlow and C Bailey (Clerk)

1. **Open Forum:** No items for discussion.

2. **Declarations of Interest:** Cllr Speers - item 6.3 Molyneaux - items 7.1 & 7.2

3. **Apologies for absence:** none.

4. **Minutes of the meeting:** of Monday 18 March 2024 were proposed, seconded, and signed by the Town Mayor.

5. **Matters arising for information only** were noted as:

5.1 Chorley Council's Enforcement Officer will review the complaint about dog fouling, particularly on Park Road to ensure signage is in place. Requests for dual purpose litter/ dog waste bins should be referred to the Street Scene team.

5.2. Lancashire County Council's Public Right of Way team has replaced the railing on the wooden staircase near the Pincroft.

5.3 An update on the external sponsorship of the floral hanging baskets in 2024.

6. **Items for Discussion:**

6.1 The arrangements for the household waste skip and the litter pick event were changed to secure two skips and both car park locations. All Councillors agreed to distribute some leaflets to householders to advertise the event now on Saturday, 15 June 2024. The Clerk will follow-up on the offers of help with the litter pick. A rota to manage each location and an event promotion flyer will be agreed.

6.2 The Town Council agreed to support the two nominations received for the 2024 Citizen Award. Any further nominations received in advance of the Annual Town Meeting will be considered for both Awards. It was agreed to repair the donated shield to continue the Stephen Higgins Junior Citizen Award.

6.3 The Town Council received an update on the funding of the Adlington Good Food Club (AGFC), Chorley Council's agreement with Chorley Buddies on the use of the remaining balance of the 22/23 Adlington District Neighbourhood Priority Grant and the implications for the Adlington District and AGFC. The Town Council agreed to contact both Chorley Buddies and Chorley Council to express its concerns. Since the AGFC's launch on 17 April 2023, 3,045 shopping visits have been supported.

6.4 Chorley Council will not implement the proposed alley gate project. The 2k allocation from the Eastern Parishes Neighbourhood Fund will be made available to support the Adlington Youth Group. The aim will be to attract back the secondary school-age group whilst continuing current activities for junior school-age attendees. The Police Rural East team will be invited to meet the Town Council and be asked to engage with the Youth Group sessions.

6.5 The March Chorley Liaison meeting considered a presentation from United Utilities on their proposed investment programme for the Chorley District and the

delay to the timetable to agree and formally adopt the proposed Central Lancashire Local Plan.

6.6 It was agreed that the concerns received from residents about the impact of on-street parking at Fairclough Place in preventing access by the Emergency Services and at the junction of Rossendale Drive with Bolton Road in reducing visibility are to be reported to the police.

6.7 The Town Mayor Elect, Cllr Kim Snape will hold her inauguration after the Town Council's Annual General Meeting at the Library. It was agreed that surplus funds could be used to support the Civic Sunday Service. The nomination for a Deputy Mayor will be made on the night at that meeting.

6.8 The Town Council was pleased to receive an update on the Second Adlington St Paul's Guides bio-diversity project and to accept their offer to make and set up bird seed feeders to continue to support this initiative. It was noted that St Paul's Church is storing some bird and hedgehog boxes. The Town Council will ask if these can also be put into use.

6.9 The Town Mayor's urgent business comprised agreement to:

- Repair the two Noticeboards outside the Library and at Market Street ideally before the LBKVC judging, and
- Consider a recently received planning application under item 7.1.

7. Planning:

7.1 **24/00293/FUL:** Change of use from bank premises to bridal retail shop at ground floor (use class E (a)) and commercial office space at first floor (use class E (c)) at The Royal Bank Of Scotland, 22, Market Place, PR7 4EZ. No objections.

7.2 Applications to be noted and left for neighbours' comments: none

8 Finance

8.1 The Town Council approved the 31March 2024 account and budget reports. These will be the basis for the preparation of the 2023/24 year-end accounts.

8.2 The RBS bank current account has a nil balance. RBS has offered two ways to complete account closure: by electronic form or by letter. The letter was approved and signed at the meeting to ask the RBS Central team to formally close the account.

8.3 The transfer of £1,000 from the UTB Instant Access to the UTB Current Account was agreed to cover the cost of the expenditure to be approved as listed in 8.4 below

8.5 These payments were approved to be paid online from the UTB current account:

Clerk	April 2024 net administration and financial management at 8 hours per week	£414.46
HMRC	PAYE deducted from the gross payment to the Clerk	£103.80
Clerk	Mileage: 22 miles @ 0.45ppm in March 2024.	£9.90
Reimburse Petty Cash	1black HP ink cartridge and 2 reams x A4 paper with VAT	£66.06
EE Ltd	ATC mobile invoice dated 16 April 2024	£22.20

9. Items for Information: none

The meeting closed at 20.32 pm.