

Adlington Town Council
Minutes of the Annual Meeting of Adlington Town Council
Held on Monday 13th May 2024 at Adlington Library, Railway Road commencing at 7:30pm

Members Present

Councillors: A Robinson, A Rothwell, A Cross, B Speers, J Lowe, K O'Donnell, K Snape, L Rennison, N Buckley, and S Clewlow.

In Attendance: C Bailey (Clerk) and 6 members of the public attended as observers.

1. Election of Town Mayor

Cllr Kim Snape was proposed and seconded, and she accepted the role of, the Town Mayor for the 2024/25 year. Cllr Snape completed her Declaration of Acceptance of Office book. The role of Consort will be filled by members of her family or fellow Councillors. Cllr Snape chaired the meeting.

2. Apologies for Absence

Apologies for absence were received on behalf of Cllrs J Molyneaux who was at another meeting and P Walkden who was away.

3. Declarations of Interest

Cllr Snape declared an interest in item 7.

4. Minutes of the Annual Meeting of Adlington Town Council of 15 May 2023 were approved and signed.

5. Comments from the retiring Town Mayor

Cllr Nina Buckley said that she had enjoyed her year in office helping to promote Adlington, the community and using the LCC grant to initiate the bio-diversity projects with the two Uniformed Youth Groups and primary schools. Cllr Buckley thanked her husband, her family, fellow Councillors and the Clerk for their support during the year. As the Town Mayor, Cllr Buckley said she was grateful for all the support she had received which had enabled her to donate £600 and 230 toiletry items to her nominated charity, The Women's Centre, Chorley.

6. Election of the Deputy Mayor

Nominations were invited for the Deputy Mayor. Cllr Stuart Clewlow was proposed and seconded. He agreed to accept the nomination and signed the Declaration of Acceptance of Office book.

7. The Town Mayor's Allowance

It was resolved that the Town Mayor's Allowance as budgeted would be £850. The payment will be authorised at the 20 May 2024 Town Council meeting.

8. To re-affirm the Council's eligibility for the General Power of Competence (Localism Act 2011) as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

As eleven Councillors were elected in May 2023 and the Clerk holds the relevant qualification, the Town Council is eligible to use the General Power of Competence until the next 'relevant annual meeting' following the election of Councillors to the Town Council. This power gives local councils' confidence in the legal capacity to act for their communities and to work with others to provide cost-effective services and facilities in new ways to meet the needs of local communities.

9. Appointment of Working Groups and Membership

As the retiring Town Mayor, Cllr Buckley said she will step down from the Finance Working Group to be replaced by Cllr Snape as the current Town Mayor and Cllr Stuart Clewlow as the Deputy Mayor as being beneficial for both Officers to be involved. On this basis it was agreed that membership of the Working Groups would be:

Finance Working Group: The Town Mayor, the Deputy Mayor and Cllrs A Robinson, J Lowe, J Molyneaux and P Walkden;

Planning Working Group: The membership of this Group will be agreed and be convened as required.

Street Scene Working Group: Cllrs A Cross, A Robinson, B Speers, J Lowe, P Walkden;

Website & Communications Working Group: Cllrs A Robinson, A Rothwell, B Speers, N Buckley, S Clewlow and P Walkden.

There was no discussion of the Terms of Reference of the Working Groups.

10. Representatives on outside Bodies

These were agreed as:

Chorley Council Liaison – The Town Mayor, Cllr K Snape and Deputy Mayor Cllr S Clewlow

Chorley Council South East Neighbourhood Area Group – The Town Mayor, Cllr K Snape and Deputy Mayor, Cllr S Clewlow

Adlington & District Community Association – Cllrs K O'Donnell and A Robinson

Adlington & District in Bloom Action Group – Cllrs K O'Donnell, J Lowe, A Robinson and L Rennison

Lancashire Flood Action Group – Cllr K O'Donnell

11. Delegation of Powers to the Clerk

It was resolved to delegate powers to the Clerk in order to:

- Report minor maintenance issues to the relevant authority on the Town Council's behalf and to email Councillors to keep them informed of these
- Request extensions to planning consultation dates where these fall between meetings

12. Dates of Meetings 2024/25

The previously circulated list of meetings was approved.

13. Items for Information

The Town Mayor invited all to attend her inauguration in the Library

The meeting closed at 7.43pm

Clerk to the Council: Christine Bailey

Tel: 07896 729 646

Email: clerk@adlingtontowncouncil.co.uk