

## ADLINGTON TOWN COUNCIL

Minutes of the meeting held on Monday, 17 January 2022

Held at Adlington Library, Railway Road at 7.15pm

### Present:

**Councillors:** Cllrs K O'Donnell (Town Mayor), B Speers (Deputy Mayor), A Robinson, A Rothwell and A Cross, J Lowe, K Snape (from 7.55pm), N Buckley, P Walkden, and S Clewlow and Christine Bailey (Clerk)

**Welcome:** Alison Rothwell and Amanda Cross were welcomed as the newly co-opted Town Councillors for the North and West Wards respectively. Their signing of the Town Council's Declaration of Acceptance of Office was witnessed. Both Councillors will complete and return their Register of Interest Forms.

1. **Open Forum:** No items were raised for discussion. No members of the public were in attendance.
2. **Apologies for Absence:** were received from Cllr P Walkden who was ill. Cllr J Molyneaux and Cllr P Wilson were at another meeting.
3. **Minutes of the Meeting of Monday 6 December 2021:** The draft Minutes were proposed and seconded for approval and were signed by the Town Mayor.
- 3.1 **Matters Arising:**
  - 3.1.1 The Town Mayor thanked the Town Council for its support in arranging the annual Carol Concert. It had been well attended despite the concern about the Omicron virus. Masks were worn. The Town Mayor confirmed that the raffle had raised £230 towards his chosen Charity, Derian House.
  - 3.1.2 LCC says there is no record of concern about passenger safety when alighting at established bus stops on the 125 route on Chorley Road between the Cardwell Arms and Ollerton Street, but LCC would consult Stagecoach. If a parked vehicle is creating an obstruction or a danger to road safety this should be reported to the police on the non-emergency number 101.
  - 3.1.3 LCC has said it will monitor the condition of the road surface following the resurfacing work on Park Road which was carried out during heavy rain and in light of ATC's concerns that the sealing of the patches had not been done. LCC says it plans a further surface dressing before August 2022.
  - 3.1.4 LCC has completed the repair of a section of the wooden fencing on Railway Road.
  - 3.1.5 Cllr Snape expressed concern about inadequate in-advance systematic notification before the Park Road resurfacing work. LCC Highways says it issued 922 letters to residents and local businesses.
  - 3.1.6 Cllr Snape has been notified of the commencement of the civil works to create a crossing on Bolton Road as a planning condition of the Douglas Meadow estate without reflecting responses from a more recent public consultation exercise. The traffic signal for the pedestrian crossing requires cabling and commissioning works. This will be delayed.
  - 3.1.7 Cllr Lowe updated the meeting on the two signs displayed on the back of a wall of a property in Ollerton Street which states that parking around the garages is restricted to residents of Daisy Hill. This is a civil matter. Cllr Lowe will continue with her enquiries. The Clerk will update the residents who raised the concern.
- 4 **Declarations of Interest:** None
- 5 **Items for Discussion**
  - 5.1 The Town Mayor said the next meeting of the Adlington and District Queen's Platinum Jubilee QPJ Event Planning Group would aim to pull together the ideas and a series of actions for the proposed Trail from 2-5 June 2022 around the venues that had offered to be available and the suggested activities. The Town Council will support the Trail planning process, co-ordinate the actions and timetable, advertise and promote the Trail. Ideas and suggestions were invited.
  - 5.2 Adlington Scout Group has confirmed its availability, outside of the School holidays, to distribute the spring and summer issues of the Council's Update Newsletter. The Clerk was asked to invite content for the What's On sections from 1 March onwards. Some in-advance advertisement of the QPJ Trail programme and an update on ATC's activities will be included. The spring issue will be distributed in late February 2022. Councillor Speers asked Councillors Buckley and Rothwell to become involved to design the QPJ Trail map and materials. Cllr Speers asked Cllrs Cross and Rothwell to provide a small portrait photograph and a short text about their main experience and interests in becoming a Town Councillor for the Newsletter.

- 5.3 Cllr Snape had asked the meeting to consider Greater Manchester's Clean Air Zone proposals at <https://cleanairgm.com/news/greater-manchester-clean-air-zone-statement/> due to be effective from 30 May 2022. Implementation might be delayed. Signage continues to be put in place. The implications for businesses in the Adlington District are around the shortage of available compliant delivery/commercial vehicles and the lack of financial support for local firms who will have to pay the costs to come into the Greater Manchester Clean Air Zone. Though a Government directive, the Greater Manchester authorities do have some scope to mitigate against its scale and impact. It was agreed that the Town Council would write to Sir Lindsay Hoyle MP, Cllr Charlie Edwards as the lead for Highways and Transport, Cllr Alistair Bradley, Chorley Council and the Mayor of Greater Manchester to express concern.
- 5.4 It was agreed that the Town Council would have its own lock code for its three AEDs for security. Cllr Robinson was authorised to proceed and to inform those who needed to know.
- 5.5 The Town Council's Carol Concert had gone well. In future a clear order of proceeding would be set out to ensure that the draw for the raffle prize winners is not forgotten. One attendee said that the Town Council should ask for raffle prizes to be donated. This is on the ATC Facebook page. It will be done in a more prominent way in future. Also more red cabbage should be bought as it ran out too soon.
- 5.6 All participating organisations to the Light Adlington 2021 have been thanked. The feedback received indicates the scheme is valued and is seen to enhance Adlington. Some concern was expressed by four respondents that by the New Year the dropping pine needles became a problem for some shop and café premises. The Clerk will ask if they could be taken down either just before New Year. The multi-coloured lights were slightly more popular than the white. All respondent said they would take part again but cost is an important consideration. This feedback was noted and will be followed up with the supplier. The contract is between the supplier and the participant. All participants are asked to accept the Terms and Conditions of the supplier on its website. ATC's role is the promotion, co-ordination and financial management of the scheme in Adlington.
- 5.7 At the Town Mayor's request the Town Council discussed:
  - 5.7.1 Chorley Council's offer to pay for two household refuse skips in Adlington before 31 March 2022 as part of the Eastern Parishes Neighbourhood Priorities Delivery Scheme for 2021/22. Saturday 26 March was agreed from 9am to 12 noon. A skip will be located on Harding Street and at the junction of Park Road and Windsor Avenue. ATC will advertise with an A5 poster delivery to homes near the two sites coupled with the use of the Town Council's Facebook page, its website and in the Town Council's Update newsletter and will assist on the day.
  - 5.7.2 Town Councillors are invited to attend the Institution of Reverend Graeme Buttery as the Vicar of St Paul's Church on Tuesday, 1 March 2022 at 7.30pm at St Pauls Church. Cllrs O'Donnell, Speers and Lowe said they would attend.  
*Cllr Kim Snape joined the meeting at 7.55pm*
  - 5.7.3 Chorley Council's Planning in Practice event will be on Wednesday 2 March 2022 from 6pm to 7.45pm, with a hot pot supper available from 5.30pm at Chorley Town Hall. The Town Mayor is ATC's representative. He has attended a previous course so suggested that new Councillors might like to attend. Each Council is offered up to two places.

## 6 Planning

- 6.1 The Town Council commented on 21/01416/FUL: Erection of six buildings comprising 12no light industrial business units (resubmission of 20/01053/FULMAJ) on Land South of Mercer Court and East of Westhoughton Road, Adlington. The Town Council wants Adlington to be a balanced community with opportunities for people to live and work locally. This site is considered an inappropriate location for light industrial uses to be introduced. It is a residential area although the proposed site does adjoin the railway line. The site is long, narrow and restricted. The proposed light industrial units have been reduced from 14 to 12 to be built in six blocks of two. The access proposed from Rawlinson Lane is close to the railway bridge, and at that point, residential properties front onto the proposed access road. Concerns are about access and safety; the size, number, and frequency of vehicles that 12 light industrial units would generate; inadequate parking provision which is likely to lead to on-street parking in the vicinity; the proposal is over development of the site. In terms of protection of residential amenity, concerns are about the ability to: control the type of activities within the units; problems of pollution from noise, dust and possibly from smells; the need to control the hours of operation. The Town Council is aware that residents

living nearby objected to the initial application as they are to this application. The Town Council wishes to support these residents.

- 6.2 **Application noted, but left for neighbours' comments:** 21/01371/FULHH: Single storey rear extension, alterations to existing side elevation including raised ridge height, and associated elevational alterations including access ramp to front/side and changes to fenestration (following demolition of existing conservatory) at 11, Windermere Drive, Adlington, PR6 9PD

## 7. Finance

- 7.1 The statement of accounts and budget review for 31 December 2021 were approved and were signed by the Town Mayor.
- 7.2 The Town Council approved the transfer of £10k from the Business Higher Interest account into ATC's current account. The transfer authorisation request letter was signed by Cllrs Lowe and Robinson.
- 7.3 The LCC proposal to restrict the weight of the hanging floral basket displays on lamp posts to 20 kilos in weight when fully wet and the proposed lamp post inspection cost of £30 per lamp post were considered. The Town Council has 40 hanging baskets in the current contract. The additional inspection cost, if implemented, would add £1,200 to the current net cost. It was agreed that the Town Council would meet this additional cost. The Town Mayor will raise this concern at the 19 January Chorley Liaison meeting.
- 7.4 The proposed income and expenditure budget for 2022/23, finalised at the 6 December 2021 meeting was not changed. The proposed precept of £19,000 will be submitted to Chorley Council on request.
- 7.5 Payment of the following accounts was agreed:

|                                            |                                                                                                                                                                                                                                                                                                     |           |
|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Clerk                                      | Administration for January 2022 based on 10 hours per week and payment of instalment 2 of 4 monthly payments from December 21 – March 22 as advised by the Independent Auditor for the additional hours worked in years 1 and 2 (£359.22 gross). PAYE will be paid to HMRC at the end of Quarter 4. | £792.64   |
| Clerk                                      | Mileage: 21 miles @ 0.45ppm in December 2021                                                                                                                                                                                                                                                        | £9.45     |
| EE                                         | ATC Clerk's mobile invoice dated 16 January 2022                                                                                                                                                                                                                                                    | £13.84    |
| Rivington & Adlington Brass Band           | For playing at the Remembrance Sunday & ATC Carol Concert                                                                                                                                                                                                                                           | £600.00   |
| Chorley Council                            | 40 lamp post hanging baskets annual cost recovery: supply, maintain and dismantle. Net £3,805.16. VAT £761.03                                                                                                                                                                                       | £4,566.19 |
| Adlington & District Community Association | Room hire during September 2021 (£17), one third of hire for the Civic Remembrance event (£6) & ATC's subs (£5)                                                                                                                                                                                     | £28.00    |

## 8 Items for Information.

- 8.1 The Town Mayor will take part in the Chorley Liaison Meeting on Wednesday 19 January 2022.
- 8.2 Temporary Closure Order 2022 of LCC (Public Footpaths 9-1-FP27 and 9-1-FP25) in Adlington to through traffic for 6 months from 4 January 2022 was noted.

*The meeting closed at 8.25pm.*