

Adlington Town Council

Minutes of the Meeting held on Monday 21 November 2022
in Adlington Library, Railway Road, Adlington commencing at 7.15pm

Present:

Councillors: Cllrs B Speers (Town Mayor), A Robinson, A Rothwell, A Cross, J Lowe, J Molyneaux, K O'Donnell, P Walkden and S Clewlow

Apologies for Absence: Received from Cllrs N Buckley (Deputy Mayor), K Snape and for P Wilson.

In Attendance: C Bailey (Clerk)

Declarations of Interest were received from: Cllr Molyneaux for item 5.1 and 5.2 and the Town Mayor and Cllr Lowe for item 6.4

1. **Open Forum:** There were no attendees for the Open Forum
2. **Minutes of the Meeting** of Monday 17 October 2022 were proposed, seconded and signed by the Town Mayor.
3. **Matters arising for information only.** It was noted that:
 - 3.1 LCC has confirmed it has refunded the cost of the lamp post stress tests.
 - 3.2 Adlington Scout Group has completed the delivery of the Autumn Update.
 - 3.3 The LBKVC Certificates will be presented at the Carol Concert on 19 December 2022.
 - 3.4 LCC will not pay for an Adlington entry sign on the boundary with Anderton. The entry sign on the Heath Charnock boundary is being made.
 - 3.5 LCC does not think it necessary to relocate the Adlington Railway Station sign in the public footpath outside of 177 Chorley Road.
 - 3.6 A resident has expressed concern about dogs not being on leads on The Common.
4. **Items for Discussion:**
 - 4.1 A discussion took place reference the Chorley Council proposal of a three-year commitment to the installation of Speed Indicator Devices (SpIDs) in Adlington and the two adjoining councils.
 - The device for Adlington will be located on Railway Road, at an annual cost of £114.52 and moved on a three-month cycle between the three council areas.
 - The SpID data collected might be useful if analysed to support other speed reduction measures.
 - 4.2 The Civic Remembrance Service had gone well. Points for possible improvement had been noted for the future.
 - The Police did manage to supply some road closures elsewhere and will be asked why some villages were supplied with assistance unlike Adlington and District who have paid a substantial sum for the road closures for the last three years, and whether this could be agreed by rotation in future to help to share the costs more fairly amongst local RS event organisers.
 - 4.3 The Warm & Welcoming poster produced by Adlington Town Council has been updated and circulated. Information is awaited about the intention to try to extend this initiative.
 - 4.4 A joint meeting was agreed for 11 January 2023 to discuss proposals for a District Coronation event on 6 May 2023.
 - 4.5 It was agreed to defer the proposed QPJ Tree planting ceremony at the Jubilee Recreation Ground until January/February 2023. Once bought, the two oak trees will be planted to protect them.
 - 4.6 The Town Mayor took part online in the 19 October Chorley Liaison meeting which the Police attended. Their contact details have been circulated. Some experience of using SpIDs was shared.
 - 4.7 The need for a badge of Office for the Deputy Mayor was agreed as important but this needs to be paid for by external sources.
 - 4.8 The use of the Town Council's Twitter account was discussed. Cllr Rothwell agreed to help maintain the site and review it considering the Town Council's Social Media Policy.
 - 4.9 The Boundary Commission's proposed amendment to retain Adlington and Anderton in the Chorley Constituency was welcomed as reflecting local opinion. The Town Council will respond to support it in the public consultation.

- 4.10 The Town Mayor read out a statement to remind all Councillors to be aware of the standards set by the Code of Conduct even when taking part in non-Council related activities.

5. Planning

The Town Council:

- 5.1 Has no objection to application 22/01063/FUL: Erection of office and storage building with associated infrastructure and the re-cladding of existing workshop at T and B Anderton, The Forge, Westhoughton Road, PR7 4ET
- 5.2 Noted these applications which were left for neighbours' comments:
22/01159/FUL: Change of use of land to residential (Use Class C3) and erection of boundary fence (retrospective) at land adjoining 15 Park Road, PR7 4HZ
22/01139/FULHH: Part single storey, part two storey side/rear extension at 30 Daisy Hill Drive, PR6 9NE
22/01058/FULHH: Installation of vertical turbine to existing ridge at 1 Belmont Road, PR6 9PT

6 Finance

- 6.1 The Town Council approved the statement of accounts and budget reports up to 31 October 2022
- 6.2 The 24 October Finance Working Group meeting notes were discussed. The Group will meet again on 30 November 2022 to agree their recommendations.
- 6.3 The Town Mayor highlighted the need for all Councillors to apply more diligence when signing off the monthly accounts at each meeting and for the Council to have better handover instructions for the incoming Town Mayor.
- 6.4 The following payments were approved:

Clerk	Net administration and financial management November 2022.	£561.17
Clerk	Mileage: 33 miles @ 0.45ppm in October 2022.	£14.85
EE	ATC Clerk's mobile Invoice on 16 November 2022.	£10.70
Cllr Lowe	Reimburse expenses incurred: Remembrance refreshments £51.01 and plants £37.80	£88.81
Cllr Speers	Reimburse expenses incurred for Remembrance refreshments	£ 8.69
Town Centre Trees Ltd	Final payment towards Light Adlington 2022 as invoiced noting the participant payments received	£1660.10
TMSD	Road closure traffic management, Sunday 13 November 2022, net £790 plus VAT £158	£948.00
CDS Events	Hire of PA system with sound technician, Sunday 13 November 2022, net £120 VAT £24	£144.00
Adlington Scout Group	Delivery of the Update Autumn Newsletter	£250.00
Adlington & Rivington Band	Payment for Remembrance Service (£375) and the Carol Service (£275)	£650
Thomas Fattorini Ltd	A hand-made fitted case for the Mayoral Chains, a black ribbon collarette and carriage charge, (including a VAT payment of £65.70).	£394.18

Item for Information only: The Town Mayor passed round the card which has been received from Buckingham Palace following the letter of condolence sent to King Charles III by the Mayor on behalf of the Town Council and residents of Adlington

The meeting closed at 8.26 pm