

Adlington Town Council
Minutes of the Annual Meeting of Adlington Town Council
Held on Monday 12th May 2025 at Adlington Library, Railway Road commencing at 7:10pm

Members Present

Councillors: A Robinson, A Rothwell, A Cross, B Speers, D Jones, J Lowe, J Molyneaux, K Snape, and S Clewlow and P Walkden

In Attendance: C Bailey (Clerk) and 3 members of the public attended as observers.

1. Election of Town Mayor

Cllr Stuart Clewlow was proposed and seconded, and Cllr Clewlow accepted the role of the Town Mayor for the 2025/26 year. Cllr Clewlow completed the Declaration of Acceptance of Office book. The role of Consort will be filled by members of his family. Cllr Clewlow chaired the meeting.

2. Apologies for Absence

Apologies for absence were received on behalf of Cllrs K O'Donnell due to another commitment and L Rennison who was ill.

3. Declarations of Interest

Cllr Clewlow declared an interest in item 7.

4. Minutes of the Annual Meeting of Adlington Town Council of 13 May 2024 were approved and signed by the Town Mayor.

5. Comments from the retiring Town Mayor and Deputy Mayor

Cllr Kim Snape said that she had enjoyed a busy year in office representing Adlington, supporting the community and the Village. Cllr Snape was pleased that some of the attendees at the weekly Adlington Youth Group enjoyed the bingo fund-raising session and that the help received had secured £2,158.29 as revenue to the Group. Cllr Snape thanked her family and her grandma, fellow Councillors and the Clerk for their support during the year. On behalf of the Town Council, Cllr Clewlow thanked Cllr Snape for her leadership of the Town Council and for the advice she had given him during the course of the year.

6. Election of the Deputy Mayor

Nominations were invited for the Deputy Mayor. Cllr Alison Rothwell was proposed and seconded. Cllr Rothwell agreed to accept the nomination and signed the Declaration of Acceptance of Office book.

7. The Town Mayor's Allowance

It was resolved that the Town Mayor's Allowance would be paid as budgeted at £850 and will be authorised at the 12 May 2025 Town Council monthly meeting.

8. To re-affirm the Council's eligibility for the General Power of Competence (Localism Act 2011) as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

The meeting was reminded that as eleven Councillors were elected in May 2023 and the Clerk holds the relevant qualification, the Town Council is eligible to use the General Power of Competence until the next 'relevant annual meeting' following the election of Councillors to the Town Council. This power gives local councils' confidence in their legal capacity to act for their communities and to work with others to provide cost-effective services and facilities in new ways to meet the needs of local communities.

9. Appointment of Working Groups and Membership

As the retiring Town Mayor, Cllr Snape said she would like to continue on the Finance Working Group to be joined by Cllr Clewlow as the current Town Mayor and Cllr Rothwell as the Deputy Mayor as it has been found to be beneficial for both Officers to be involved in this key responsibility. On this basis it was agreed that membership of the Working Groups would be:

Finance Working Group: The Town Mayor, the Deputy Mayor and Cllrs A Robinson, J Lowe, J Molyneaux, K Snape and P Walkden;

Planning Working Group: The membership of this Group will be agreed and be convened as required.

Street Scene Working Group: Cllrs A Cross, A Robinson, B Speers, J Lowe, P Walkden to be joined by Cllr D Jones

Website & Communications Working Group: Cllrs S Clewlow as Town Mayor, A Rothwell as Deputy Mayor and as Lead for the web and email transition to .gov.uk; A Robinson; B Speers, P Walkden with K Snape continuing to stay involved and D Jones joining the Group.

There was no discussion of the Terms of Reference of the Working Groups.

10. Representatives on outside Bodies

These were agreed as:

Chorley Council Liaison – The Town Mayor, Cllr S Clewlow and Deputy Mayor Cllr A Rothwell

Chorley Council South East Neighbourhood Area Group – The Town Mayor, Cllr S Clewlow and Deputy Mayor, Cllr A Rothwell

Adlington & District Community Association – Cllrs K O'Donnell and A Robinson

Adlington & District in Bloom Action Group – Cllrs K O'Donnell, J Lowe, A Robinson, L Rennison and D Jones to join

Lancashire Flood Action Group – Cllr K O'Donnell

11. Delegation of Powers to the Clerk

It was resolved to delegate powers to the Clerk in order to:

- Report minor maintenance issues to the relevant authority on the Town Council's behalf and to email Councillors to keep them informed of these
- Request extensions to planning consultation dates where these fall between meetings

12. Dates of Meetings 2025/26

The previously circulated list of meetings was approved.

13. Items for Information

The Town Mayor invited all to stay on after the Town Council monthly meeting for his inauguration as Town Mayor in the Library

The meeting closed at 7.23pm

Clerk to the Council: Christine Bailey

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