

Adlington Town Council

Minutes of the Meeting held on Monday 17 March 2025

in Adlington Library, Railway Road, Adlington commencing at 7.15pm

Present: Town Councillors: Cllrs K Snape (Town Mayor), S Clewlow (Deputy Mayor), A Robinson, A Rothwell, A Cross, B Speers, D Jones, J Lowe, J Molyneaux K O'Donnell L Rennison and C Bailey (Clerk)

1. Open Forum: None

2. Apologies for absence: received from: Cllr P Walkden

3. Declaration of Interest: received from Cllr Molyneaux for items 7 and Cllr Rothwell for item 8.4

4. Minutes of the meeting: of Monday 17 February 2025 were proposed, seconded, and signed by the Town Mayor.

5. Matters arising:

5.1 St Paul's Social Club has been reserved for the informal gathering after the Civic Sunday Service on 29 June 2025 and to serve teas and coffees for the 80th Anniversary remembrance of VE and VJ days on Thursday 8 May and Friday 15 August respectively.

5.2 The Spring 25 Update invoice will be reduced by £25 due to a print error on page 3. Anderton St Joseph Scout Group will deliver the printed copy.

5.3 LCC Highways say that access has to been maintained at Common End for business use. Adlington Hall Farm says all its delivery companies know to use Wigan Lane. Cllr O'Donnell says HGV's regularly turn around on Old School Lane or Castle Drive. There is a dead-end sign in place. The Town Council will see if signage could be made clearer of 'no access' onto Wigan Lane from Common End.

5.4 The LCC Champions grant has been submitted for £500 towards a new Community Notice Board to match the request for Neighbourhood Priority funds.

6. Items for Discussion:

6.1. The Town Mayor said that the 2025/26 Eastern Parishes Neighbourhood Priority grants were agreed for: the annual household waste skip event; towards the staffing costs of the Adlington Youth Group (AYG) and a new Community Notice Board, to raise awareness of dog-fouling concerns and also to fund adult cookery classes at Adlington Primary School. It is understood that an Adlington business supports Inspire staff costs. Maybe an element could be earmarked to support the AYG.

6.2. Cllr Lowe confirmed no change to the lamp posts used to display the floral baskets. Both the hanging basket and the Railway Road remembrance poppy licence renewals will be submitted to LCC Street lighting team to run till 2028.

6.3. The Higher and Lower Adlington and the outstanding features entries for the Lancashire Best Kept Village Competition (LBKVC) 2025 were approved to include the Railweigh and also the Rossendale playground.

6.4 The recommendations of the Finance Working Group were agreed to support three Community Award applications. One will be declined as not meeting the objectives of the scheme. The approved Awards were added to item 8.4 to be paid in the 2024/25 financial year.

6.5 The Town Council has a .gov.uk domain name to comply with the EU Directive, with the Clerk as the registrar. As discussed with the Web,

Communication and Social Media Group, Cllr Rothwell is investigating the process, design options, changing legislation and accessibility requirements and costs for completion by September 2025 and is comparing multi-website and self-build/host options. A new IT Policy will be required. The Town Council will seek advice from other local councils who are fully compliant and will ask Chorley Council for support for this transition at the 19 March Chorley Liaison meeting.

6.6 Nominations will be invited for the 2025 Adlington Citizen and Junior Citizen of the Year Awards, with an approach to be made for junior nominations to local schools, the uniformed youth groups, and Inspire. Awards will be presented at the informal gathering on Civic Sunday.

6.7 Cllr Lowe requested the household waste skip and litter pick event be held in early June to co-incide with the start of the first round of judging in the LBKVC and that Jigsaw be informed that the carpark at the end of Windsor Avenue needs to be cleared to create space for the skip.

6.8 The replacement of the perspex at the Market Street notice board has been delayed due to sourcing difficulties and by illness. Its repainting was agreed because it has already been undercoated and the damaged internal bolt of the Community Notice Board will be replaced to keep the second door secure.

6.9. The offer for a Town Crier at the Adlington 80th Anniversary of VE commemorations was discussed. National guidance proposes a proclamation be read at 9am. Chorley Council's event might be more suited to include a Crier. The Adlington event will be at 11am at the War Memorial to remember and lay wreaths

6.10. Under the Town Mayor's Urgent Business it was agreed that:

6.10.1 A resident's information about potential drug dealing on the Common should be reported to Crimestoppers for action rather than to the neighbourhood police team.

6.10.2 The Town Council is not aware contact details for or the current priorities of the neighbourhood police team. The Town Mayor will raise this at the Chorley Liaison meeting which Chief Inspector Neale is to attend, and

6.10.3. The reimbursement of petty cash will be added to item 8.4 as the cost was incurred in the 2024/25 financial year.

7. Planning:

7.1 **LCC/2024/0023:** for the erection of an Anaerobic Digester Unit with associated infrastructure on land adjacent to Wigan Lane, Heath Charnock, Adlington, Chorley. Cllr O'Donnell has registered to speak to the LCC Planning Committee meeting once the date is confirmed to convey the objections of the Town Council and residents and the extensive local opposition that this application has generated. Once the date is confirmed, currently anticipated as 16 April 2025, the Town Council will inform residents and will circulate the LCC Planning Officer's summary report. The Town Council will finalise its statement at the next meeting.

7.2 These applications were noted for neighbour comment:

25/00173/FULHH: Single storey side/rear extension, mono pitched roof to existing side extension, and front porch at 29 Balmoral, PR7 4EL

25/00171/FULHH: Single storey side extension at 24 Lancaster Close, PR6 9RA

25/00217/CLPUD: Application for a certificate of lawfulness for a proposed outbuilding (garden room) at 46 Church Street, PR7 4EX

7.3 The Central Lancashire Local Plan Regulation 19 Consultation from Mon 24 February (2pm) to Mon 14th April (Midnight) on Chorley Council's website at: <https://centrallocalplan.lancashire.gov.uk/> The Town Council noted that the Adlington drop-in consultation meeting on 12 March had been well attended due to concerns about current applications in the Adlington district. The Town Council will prepare and discuss its consultation response.

Finance

8.1 The 28 February 2025 account and budget reports were approved.

8.2. No response has been received to the on-line application and additional information posted on 8 February 2025 to support the Barclaycard Select credit card application.

8.3 The Town Council agreed to transfer £3,500 from the UTB Instant Access to the UTB Current Account towards the expenditure listed below.

8.4 These payments were approved to be paid from the online UTB current account:

Clerk	March 2025 net administration and financial management at 8 hours per week	£433.09
HMRC	PAYE deducted from the gross monthly payment	£108.40
Clerk	Mileage: 12miles @ 0.45ppm in February 2025	£5.40
EE Ltd	ATC mobile invoice dated 16 March 2025	£22.20
Reimburse Cllr Rothwell	Go Daddy February 25 monthly web host fee at the increased rate of £16.99 from £14.39 and the shortfall of £2.40 owed from two previous payments due to the price change	£21.59
Zurich Municipal	Adlington Town Council insurance renewal from 1 April 25 – 31 March 2026	£558.09
Adlington Luncheon Club	50% contribution towards a Club Members and guests coach outing to Cleveleys	£300.00
Adlington Social & Bowling Club	60% contribution towards the purchase of a replacement scarifier/aerator and lawn mower	£300
Rivington & Adlington Band	64% contribution towards the cost of an informal uniform for Band members	£850
LBKVC	2025 Entry fee for Higher and Lower Adlington	£50.00
LCC Street lighting	Renewal of LCC floral basket lamp-post licence fee from 2025. No charge for large poppy licence.	£90.00
The Print Quarter	3,100 A4 x 4 sides, full colour print of Spring 25 Update newsletter with £25 reduction due to error	£371.80
Adlington Scout Group	Payment on delivery of ATC's Spring 25 Update Newsletter	£250.00
Mike Jones	Replace perspex in & repainting of the Market Street Noticeboard and replacement of the Community Notice Board inside lower bolt based on estimates	£175.00

9. Items for Information were noted as:

9.1 The Chorley Liaison meeting will be on 19 March 2025

9.2 The Town Mayor's Bingo, Tuesday 25 March 2025 from 7pm to raise funds for Adlington satellite Youth Club

The meeting closed at 20.45pm.

