

Explanation of variances – pro forma

Name of smaller authority
Adlington Town Council, Chorley
County area (local councils and Lancashire

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year;

	2023/24 £	2024/25 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	14,665	16,063				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	19,084	20,129	1,045	5.48%	NO		
3 Total Other Receipts	7,009	5,524	-1,485	21.19%	YES		These are as listed by year in the spread sheet attached as other receipts to explain the difference in annual income received
4 Staff Costs	7,775	6,501	-1,274	16.38%	YES		Salary is based on the NALC scale points 13 to 17. From 11 December 2023, the Clerk's hours were reduced from 10 to 8 per week. The NALC 2023/24 annual salary award was agreed at £1 hr increase to £14.95 per hour and backdated to 1 April 2023. In 2024/25, salary was based on 8 hrs per week and reflects the NALC agreed rates and salary increase for that year as a contractual term. For each year gross annual salary paid is confirmed by the annual P60's issued to the Town Clerk
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	16,520	16,665	-255	1.51%	NO		
7 Balances Carried Forward	16,063	16,550				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	16,063	16,550				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	51,011	46,921	-4,090	8.02%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

Other income received		2023/24	2024/25	Explanation of variance
Top-up grant paid by Chorley Council with precept		1816	1816	
LCC bio-diversity grant		600	300	Allocation of £300 per year. In 2023/24, LCC awarded a later payment for 2022/23 and for 2023/24 year
UTB Bank Interest		259.55	608.37	Online banking for a full year enabled ATC to transfer money as needed per month into the current account to maximise interest earned
Credit Union interest		105.88	89.38	Based on annual statement received each year
Donations towards District Remembrance event		655.19	752.09	Given towards costs of road closure management, band and light refreshments
National Lottery Grant for King's Coronation community event		1000	0	One off grant opportunity secured for community benefit by the Town Council
Contributions from other local councils to Coronation event		369.55	0	One off pro rata contribution from each local council in the Adlington District in May 2023
VAT reclaimed and to reclaim		2203.58	1231.26	Higher reclaim figure in 2023/24 reflecting actual expenditure incurred
Community organisations and individual donations		0	700	To sponsor a floral hanging basket on a lamp post during summer 2024 to offset contract cost paid by Town Council to Chorley Council as the principal authority and supplier
Scrap value received against 40 metal floral baskets		0	27.2	The old floral metal baskets were too heavy for the lamp posts; could not be sold, so were disposed of for their scrap metal value in February 2025
Total per year		7009.75	5524.3	