

Adlington Town Council

Minutes of the Meeting on Monday 17 August 2026

Held in Adlington Library, Railway Road, Adlington commencing at 7.15pm

Present: Town Councillors: A Rothwell (Town Mayor), D Jones, J Molyneaux, K O'Donnell, L Rennison, K Snape, P Walkden, S Wood and M Eden (Clerk)

1. Open Forum: There were no members of the public in attendance.

2. Apologies for absence: S Clewlow, J Lowe, B Speers

3. Declaration of Acceptance of Office – Councillor Samuel Wood read out the declaration of office and signed the book of declaration of acceptance of office.

4. Declaration of Interests: Cllr Molyneaux declared an interest in the agenda items under Planning and Cllr Snape declared a non-pecuniary interest in the agenda item relating to the planning application by United Utilities.

5. Minutes of the meeting: The minutes of the meeting held on 20 July 2026 were approved and signed as a correct record.

6. Matters arising: none

7. Items for Discussion:

7.1. Members approved the new Councillor Support Policy and induction form. It was further agreed that these would be used to induct Councillor Wood as the newest member of the Council.

7.2. Members considered and approved the updated Safeguarding Policy and the Safeguarding Concern Form. It was agreed that any safeguarding concerns relating to a child or vulnerable adult would be raised with the Clerk and the Lead Councillor for Safeguarding. Members also agreed that the Safeguarding Policy would be added to the Council's website, together with details of the officer and councillor leads for Safeguarding..

It was noted that LALC does not currently offer safeguarding training. Members agreed that enquiries would be made with Chorley Council, Lancashire County Council and Inspire Youth Zone regarding available training.

7.3. A verbal update was provided on Anderton St Joseph's Scout Group's application for a Community Right to Bid (Asset of Community Value). The Scout Group confirmed that no update has been received from Chorley Council, despite the passing of the statutory eight-week decision period. The Scout Leader will be emailing Chorley Council on 18 August to request an urgent update.

7.4. A verbal update was provided on Police attendance at future Council meetings. A PCSO assigned to the Adlington and Anderton ward has shared the email addresses for the Police Officers and PCSOs covering the area. The PCSO has also agreed to attend the Council meeting on 21 September and requested clarification on the level of detail required for the report.

Members agreed that the report should include crimes recorded in Adlington during July and August 2026; reports of anti-social behaviour, including any hotspots or patterns of offending; and whether there is any indication that the Friday evening youth group has contributed to a reduction in ASB. Members also requested information on the number of residents signed up to Lancashire Talking and details of planned community engagement activity by the local policing team. It was agreed that the Clerk would provide the PCSO with the required level of detail for the September meeting and would circulate the email addresses for the Police Officer assigned to the ward.



7.5. A verbal update was provided on the Adlington Remembrance Sunday commemorations. A pre-planning meeting has been arranged for 16 September with local councils and local uniformed groups.

Cllr O'Donnell has completed the required paperwork and submitted the road closure application to Chorley Council. Chorley Council has issued the Street Closure Order for the Annual Remembrance Sunday Service on 8 November 2026, authorising the closure of Railway Road in accordance with the Council's traffic management plan. It was agreed that the Clerk would use the details within the Order to obtain quotations from three traffic management contractors for consideration at the September meeting.

7.6. An update on Light Adlington, including supplier quotations and costed options, was provided at the meeting. One contractor had submitted a best-value quotation for the installation of a tree bracket, mini-Christmas tree and battery-operated lights. Several councillors expressed concern about the potential use of Community Infrastructure Levy funding for the project. It was agreed that the Clerk would deliver letters to the premises that took part in Light Adlington 2024, outlining the costs and asking premises owners/operators to confirm whether they wish to participate in Light Adlington in 2026 at their own cost.

7.7. This agenda item regarding CIL funding was not discussed, as Members had already agreed under item 7.6 that Community Infrastructure Levy funding would not be used for the Light Adlington project.

7.8. The Community Calendar initiative was discussed. Quotes for printing the calendar had been obtained from seven printing companies, and details of the three lowest-cost quotations were included in the report. Enquiries had also been made with eighteen local community groups to assess support for the initiative. Seven groups responded and all indicated positive interest in selling the Community Calendar to raise funds for their organisations..

Several concerns were raised about the printing companies being located in different parts of the country, and whether further quotations could be sought from local suppliers. It was agreed that the Community Calendar initiative would be launched and promoted locally and that the Clerk would obtain additional quotations from local printers.

7.9. The Clerks Action Log was shared with the Councillors for information.

7.10. Concerns were raised about the single dwelling constructed on land adjacent to 1 Melling Close, Bolton Road, Adlington. The hoardings surrounding the property have been removed, and it was noted that there does not appear to be sufficient space to accommodate the proposed cycleway/footpath. It was agreed that the Clerk would contact Chorley Council Planning Enforcement to raise the concern and request that the matter be reviewed.

Concerns were also raised regarding recent tree felling along the Adlington Circular Walk, in the section between point 7 (River Douglas) and the Interpretation Board near the Jubilee Playing Fields. Members noted that a significant number of felled trees have been left piled to the side of the path, and that the appearance of the area has deteriorated. It was agreed that the Clerk would contact Lancashire County Council's Public Rights of Way team to request clarification on who undertook the felling and whether further clearance works are planned.

Further concerns were raised about the planning application submitted by United Utilities to introduce parking charges at car parks around Rivington. The Clerk has produced a draft response objecting to the application. It was agreed that the response would also highlight the reported lack of consultation with local stakeholders, including the primary school, church, chapel and local businesses, and the absence of proposed traffic mitigation measures for several nearby roads and lanes, which are likely to experience increased parking displacement

from visitors who do not wish, or are unable, to pay the charges.

8. Planning

8.1. LCC/2026/0024 – Sandons Farm Quarry, Off Wigan Lane, Adlington, Chorley, PR7 4DL

It was agreed that the draft consultation response produced by the Clerk would be sent to Chorley Council's Planning Service. It was also noted that, if planning permission is granted, operations at the Quarry would continue for a further period until 2036.

8.2. 22/00010/REFUSE – Land South of Mercer Court and East of Westhoughton Road,

Adlington The Town Council acknowledges that many residents have reiterated their objections to the development. However, as the scheme was approved on appeal by the Planning Inspectorate, Chorley Council is legally unable to revisit the principle of development and can only comment on the matters subject to variation under this Section 73 application. The Section 73 application introduces a modest redesign of the buildings, including a small increase in height and a change to external materials and cladding appearance. The variation is therefore limited to design and appearance matters only.

9. Finance

9.1. Members noted that the misdirected payments totalling £900.00 had been fully recovered and re-credited to the Council's bank account, and that the beneficiary details had been removed from Council records to prevent recurrence. Members also noted that the 2026/27 budget had been built and entered into the Scribe accounting system, with income, expenditure and earmarked reserves arranged within the revised cost-centre structure. A spend-to-period-5 report will be available for the September meeting, and councillors will be given read-only access to Scribe.

9.2. Members approved the Payment Schedule for August 2026. It was agreed that future references to the Clerk's hours of work would be described as "*Gross pay for administration and financial management duties – 34.67 hours a month*".

The meeting ended at 9.00pm